



Rizzetta & Company

# **The Groves Community Development District**

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**Board of Supervisors' Meeting  
April 2, 2019**

**District Office:  
5844 Old Pasco Road, Suite 100  
Wesley Chapel, FL 33544  
813-994-1001**

**[www.thegrovescdd.org](http://www.thegrovescdd.org)**

# **THE GROVES COMMUNITY DEVELOPMENT DISTRICT**

The Groves Civic Center, 7924 Melogold Circle, Land O' Lakes, FL 34637

<b>Board of Supervisors</b>	Steve Simon Bill Boutin Wayne Coe Richard Loar Donald Cooley	Chairman Vice Chairman Assistant Secretary Assistant Secretary Assistant Secretary
<b>District Manager</b>	Angel Montagna	Rizzetta & Company, Inc.
<b>District Counsel</b>	John Vericker	Straley Robin & Vericker
<b>District Engineer</b>	David Bell	Landmark Engineering & Surveying Corp.

**All cellular phones must be placed on mute while in the meeting room.**

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (813) 933-5571. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

**THE GROVES COMMUNITY DEVELOPMENT DISTRICT**  
**DISTRICT OFFICE □ 5844 OLD PASCO RD □ SUITE 100 □ WESLEY**  
**CHAPEL, FL 33544**  
[WWW.THEGROVESCDD.ORG](http://WWW.THEGROVESCDD.ORG)

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March 25, 2019

**Board of Supervisors**  
**The Groves Community**  
**Development District**

Dear Board Members:

The regular meeting of the Board of Supervisors of The Groves Community Development District will be held on **Tuesday, April 2, 2019 at 10:00 a.m.** at The Groves Civic Center, located at 7924 Melogold Circle, Land O' Lakes, Florida 34637. The following is the agenda for this meeting.

- 1. CALL TO ORDER/ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. AUDIENCE COMMENTS**
- 4. BUSINESS ADMINISTRATION**
  - A. Consideration of Minutes of the Board of Supervisors' Meeting held on March 5, 2019.....Tab 1
  - B. Consideration of Operation & Maintenance Expenditures for February 2019.....Tab 2
- 5. BUSINESS ITEMS**
  - A. Presentation of Aquatics Report.....Tab 3
  - B. Consideration of Aquatic Systems' Aeration Proposal.....Tab 4
  - C. Discussion of ADA Website Proposal and Egis Insurance Requirements.....Tab 5
  - D. Discussion Regarding S&W Refrigeration
  - E. Discussion Regarding Alternatives to Mulch
  - F. Discussion Regarding Front Entrance Lighting
- 6. STAFF REPORTS**
  - A. District Counsel
  - B. District Engineer
  - C. Clubhouse Manager
    1. Review of Monthly Report.....Tab 6
    2. Consideration of Proposals for Ice Maker.....Tab 7
  - D. District Manager
- 7. SUPERVISOR REQUESTS**
- 8. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 933-5571.

Sincerely,  
**Angel Montagna**  
District Manager

## Tab 1

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

THE GROVES  
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of The Groves Community Development District was held on **Tuesday, March 5, 2019 at 10:02 a.m.** at The Groves Civic Center, located at 7924 Melogold Circle, Land February Lakes, Florida 34637.

Present and constituting a quorum:

Steve Simon	<b>Board Supervisor, Chairman</b>
Bill Boutin	<b>Board Supervisor, Vice Chairman</b>
Richard Loar	<b>Board Supervisor, Assistant Secretary</b>
Wayne Coe	<b>Board Supervisor, Assistant Secretary</b>
Donald Cooley	<b>Board Supervisor, Assistant Secretary</b>

Also present were:

Angel Montagna	<b>District Manager, Rizzetta &amp; Company, Inc.</b>
John Vericker	<b>District Counsel, Straley, Robin &amp; Vericker</b>
Katie Vander Meade	<b>District Engineer, Landmark Engineering</b>
Stephen Fowler	<b>Operations Manager</b>

Audience: **Present**

**FIRST ORDER OF BUSINESS**

**Call to Order and Pledge of Allegiance**

Mr. Simon called the meeting to order and Ms. Montagna performed roll call, confirming that a quorum was present.

Mr. Simon led all those present in reciting the Pledge of Allegiance.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

Mr. Simon asked if there were any audience comments. Audience comments were entertained regarding ADA website compliance, and arrangement with Vesh Catering.

**THIRD ORDER OF BUSINESS**

**Consideration of Minutes of the Board of Supervisors' Meeting held on February 5, 2019**

Mr. Simon presented the minutes of the Board of Supervisors' meeting held on February 5, 2019. There were changes made to line 136 and 137.

On a Motion by Mr. Boutin, seconded by Mr. Loar, followed by a vote of all in favor, the Board of Supervisors approved the minutes of the Board of Supervisors' meeting held on February 5, 2019 as amended for The Groves Community Development District.

**FOURTH ORDER OF BUSINESS**

**Consideration of Operations and  
Maintenance Expenditures for January  
2019**

Mr. Simon presented the Operation and Maintenance Expenditures for January 2019 to the Board. Ms. Montagna read the O&M amount to be \$107,917.09. A brief discussion ensued regarding various invoices and the services they represent.

On a Motion by Mr. Boutin, seconded by Mr. Loar, followed by a vote of all in favor, the Board of Supervisors received and filed the Operation and Maintenance Expenditures for January 2019 (\$107,917.09) for The Groves Community Development District.

**FIFTH ORDER OF BUSINESS**

**Presentation of Aquatics Report**

Ms. Montagna presented the Aquatics Report dated February 21, 2019. Mr. Boutin requested that pond #17 be added into the next report. Mr. Boutin stated that pond #2B has pond bank erosion. The Board would like Aquatic Systems to look at pond #5.

The Board also directed District staff to have another conversation with Yellowstone regarding mowing down to the water's edge. They should be keeping a 12 – 18-inch buffer 8 – 10 inches tall from the water's edge.

**SIXTH ORDER OF BUSINESS**

**Discussion Regarding AFA Website  
Proposal and Statutory Requirements**

A discussion ensued regarding the ADA website proposal and statutory requirements. The board tabled the proposal.

**SEVENTH ORDER OF BUSINESS**

**Discussion Regarding Speeding in the  
Community**

Mr. Boutin spoke regarding the speeding in the community. A discussion ensued.

On a Motion by Mr. Cooley, seconded by Mr. Loar, followed by a vote of all in favor, the Board of Supervisors authorized Mr. Boutin to send letters to Fed Ex and UPS regarding speeding for The Groves Community Development District.

**EIGHTH ORDER OF BUSINESS**

**Update Regarding Illuminated Signage**

Mr. Boutin gave the Board an update on the status of the illuminated signage. He stated that The Groves has a permit for signage. A discussion ensued.

On a Motion by Mr. Boutin, seconded by Mr. Coe, followed by a vote of four in favor and one opposed (Steve Simon), the Board of Supervisors approved the LED Sign with Cornerstone (\$13,000.00) for The Groves Community Development District.

**NINTH ORDER OF BUSINESS**

**Discussion Regarding Community Security**

Mr. Boutin updated the Board regarding the security system progress.

**TENTH ORDER OF BUSINESS**

**Discussion Regarding Letter to WREC**

Mr. Boutin reviewed his thank you letter to WREC. The Board approved it. The Chairman will sign the letter and it will be sent to WREC.

**ELEVENTH ORDER OF BUSINESS**

**Staff Reports**

A. District Counsel

No report.

B. District Engineer

No report.

C. Clubhouse Manager

Mr. Fowler presented the Clubhouse Manager report for February 2019.

Mr. Fowler presented a proposal from Lake Doctors for fountain maintenance.

On a Motion by Mr. Boutin, seconded by Mr. Loar, followed by a vote of all in favor, the Board of Supervisors approved the proposal from Lake Doctors for fountain maintenance (\$550.00) for The Groves Community Development District.

D. District Manager

Ms. Montagna noted the next scheduled meeting is scheduled for April 2, 2019 at 10:00 a.m. at The Groves Civic Center, located at 7924 Melogold Circle, Land O'Lakes, FL 34637.

**TWELFTH ORDER OF BUSINESS**

**Supervisor Requests**

Ms. Montagna asked if there were any Supervisor requests. Mr. Boutin asked about the Reserve Study. Ms. Montagna will follow-up on this item.

Mr. Boutin distributed a document regarding the maintenance of the community telephone and cable boxes. Attached as (Exhibit "A").

Mr. Boutin discussed Vesh's operations, lights out in the pool area, and bridge work being done in March.

**THE GROVES COMMUNITY DEVELOPMENT DISTRICT**

**March 5, 2019 Minutes of Meeting**

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Mr. Loar discussed the Wilderness letter to FLDOT regarding road condition from north of Ehren Cutoff to north of Caliente on both sides. District Counsel will draft a letter to FDOT regarding US 41.

Mr. Coe discussed new tables and carpet in the Grille. He stated that sidewalks need to be included in the Reserve Study. He also discussed lights on the front walls and The Groves sign across the pond.

Mr. Cooley stated that speeding continues to be an issue in the community.

On a Motion by Mr. Coe, seconded by Mr. Loar, followed by a vote of all in favor, the Board of Supervisors authorized District Manager to send an email to the resident requesting to plant bushes on District property informing her that it would not be allowed for The Groves Community Development District.

**THIRTEENTH ORDER OF BUSINESS**

**Adjournment**

Mr. Simon requested a motion to adjourn the meeting of the Board of Supervisors' for The Groves Community Development District.

On a Motion by Mr. Boutin, seconded by Mr. Loar, and followed by a vote of all in favor, the Board of Supervisors adjourned the meeting at 11:37 a.m. for The Groves Community Development District.

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Secretary/Assistant Secretary

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Chairman/Vice Chairman



## **Exhibit A**

# The Groves Community Development District

**Maintenance of Community  
Telephone and Cable Boxes**

# Typical Examples of Box Conditions





# Typical Examples of Box Conditions



# Actions Taken For Assistance

- Attempted to Identify Current State and Local Requirements for Telephone and Cable Companies to Maintain Their Equipment (No Success)
- Soliciting Support From Public Service Commission.
- Soliciting Support From PASCO County